



Next Generation Ministry Director

First United Methodist Church of Phoenix
5510 North Central Avenue
Phoenix, AZ 85012
602.263.5013
www.firstchurch.church

Summary

First United Methodist Church of Phoenix is looking for a **Next Generation Ministry Director** who will be responsible for helping children, junior high, and senior high students grow in their Christian faith, equipping and supporting parents to lead well in the home, and programming ministry that attracts new families in the community.

Essential Duties and Responsibilities

1. Oversee and implement all programming (birth – 12th grade), including choosing and implementing a sound and culturally relevant curriculum in the Christian tradition.
2. Coordinate, create, and publicize special events for children and families (Summer Arts Camp, VBS, after-school programs, family outings, etc.).
3. Plan and coordinate student ministry mission trips, camps, and retreats.
4. Recruit, manage, and provide training for all staff and volunteers in children and youth ministry.
5. Plan and implement outreach events for families and youth throughout the year with the goal to bring in new people from the surrounding community.
6. Work with our Weekday School leadership to integrate families into the church's family programming.
7. Manage inventory of supplies and curriculum related to *Next Generation Ministries*.
8. Ensure that First Church safe-sanctuary policies are followed and enforced, including appropriate training and documentation.
9. Attend the Church Council meetings and any other relevant committee or group with responsibilities in organizing our *Next Generation Ministries*.
10. Provide input and management of a yearly budget for *Next Generation Ministries*.
11. Participate in all staff meetings and be a partner in church projects as needed.
12. Other duties as assigned.

Required Skills

- Able to follow direction/supervision
- Adaptable and flexible
- Able to recruit and retain volunteers
- Must demonstrate good interpersonal skills
- Dependable, punctual, and trustworthy
- Able to maintain confidentiality
- Capable of working independently without direct supervision, but within a team environment
- Computer skills including knowledge of Microsoft Office applications (Outlook, Word, Excel, PowerPoint)

Education and Experience Qualifications

- Bachelor's degree in education, theology, ministry, or a related field
- Equivalent experience in the field of education or children's ministries may substitute
- Three years of experience in a leadership role in children's, youth, and family ministries

About First Church

- First Church is in the highly desirable north central area of Phoenix, one of the fastest growing cities in the country. Phoenix is comprised of a diverse population ranging from young professionals to active retirees.
- With a heart for social justice and progressive expressions of faith, First Church is an inclusive congregation embracing its foundation in the Wesleyan tradition. This empowers and encourages a welcoming experience to all people in all seasons of life.

What's Unique About This Opportunity

- With a commitment to nurturing individuals in all life stages, First Church provides opportunities for faith and human development through our Weekday School and active on-campus programs for children, youth, and adults. We gather on Sunday mornings to engage in vibrant forms of worship that have emerged from a strong heritage in the community, to be a place of reconciliation and transformation.