**Christ Community Lutheran Church**

*“Our mission is to be a church growing in faith, becoming disciples, and living the Word.”*

*Position Description*

**Job Title:** Director of Children, Youth, & Family Ministry

**Employment:** Full Time

**Compensation**: Base salary starts at $34K + Benefits; Negotiable with experience, need, and education

**POSITION OBJECTIVES:**

1. Build relationships and trust with the families of Christ Community Lutheran Church [CCLC] (in particular those with children and youth) in which they are loved, accepted, and guided in their personal faith.
2. Continue to grow a solid foundation of ministry to young people, birth to young adulthood, in a consistent and progressive manner that encourages faith maturation and relationships.
3. Help families develop healthy faith formation habits in their homes, equipping them to fulfill their baptismal promises.

**JOB REQUIREMENTS**

1. Love of children, youth, and their families.
2. A strong and active Christian faith.
3. Familiarity and comfort with (or a willingness to learn and respect) the core beliefs of the Evangelical Lutheran Church in America which at its heart is the conviction that we are saved by grace through faith.
4. Previous experience and/or related experience with youth and family ministry (i.e. church work, outdoor ministry, campus ministry, or other relevant forms).
5. Must be at least 21 years of age.

**DESIRED CHARACTERISTICS and SKILLS**

1. Organization, creativity, enthusiasm, resourcefulness, and fearlessness.
2. Proven ability and enthusiasm to interact and communicate with children, youth and adults.
3. Willingness and ability to work independently as well as part of a team all with great self-awareness.
4. Ability to teach and mentor youth as future leaders in their own right.
5. Ability to recruit, coach, and collaborate with volunteers of all ages.

**RESPONSIBLE TO**

1. The pastor of CCLC
2. The people of CCLC

**RESPONSIBILITIES**

**I. Overall Responsibilities**

1. Understands and communicates a vision of the church’s mission and how it is lived out through ministries to the youth and families of CCLC.
2. Models the life of a disciple of Christ in all aspects of professional and personal life.
3. Develops and maintains positive relationships with the community while representing CCLC.
4. Is present for and engaged with the weekly worship of CCLC.
5. Explores ways to be involved with weekly worship as gifts, interests, and time permits.
6. Pursues self-development learning to enhance gifts for ministry to youth and families.
7. Attends weekly CCLC staff meetings.
8. Oversees creation and adherence to the annual budget that relates to children, youth, and families.
9. Such other duties in the area of ministry to youth and families as they develop within the vision of the congregation.

**II. Youth Ministry Responsibilities**

* 1. Plan and Lead regular gatherings for three youth groups: older elementary, middle school, high school.
  2. Work collaboratively with the pastor supporting the Confirmation ministry.
  3. Organize and lead youth trips (i.e. youth gatherings, mission trips, adventure trips, etc.)
  4. Find creative ways to encourage youth involvement in worship.
  5. Find meaningful ways to connect with the youth in their daily lives.
  6. Develop and facilitate a youth advisory group and core of volunteers to partner in ministry to youth.
  7. Continually assess the vision & direction of ministry to youth at CCLC.

**III. Children/Family Ministry Responsibilities**

* 1. Help families develop healthy faith filled homes.
  2. Develop opportunities to nourish parents with best practices for Christian parenting and faith development for their child in the home – workshops, outside speakers, offering resources, discussion groups, etc.
  3. Plan and facilitate milestones of faith for children and their parents, marking their new abilities to engage in the faith journey and helping fulfill baptismal promises (i.e. birth, baptism, 1st Sunday School, 1st Bible, 1st Communion, etc.)
  4. Works alongside the members of the Family Ministry Team to create family opportunities throughout the year to learn, grow, and have fellowship together.
  5. Help, work with, walk alongside existing ministries that engage young children – including, but not limited to Sunday School, VBS, Hilltop Kids, and various seasonal programs.
  6. Find creative ways to encourage child and family involvement in worship.
  7. Continually assess the vision & direction of ministry to children & families at CCLC.

***Interested Candidates should send cover letter and resume to:***

**Christ Community Lutheran Church /** Attn: Pastor Jared Parker

[jparker@christclc.org](mailto:jparker@christclc.org) / 1 Christchurch Way / PO Box 234 / Columbia, IL 62236 / 618-281-4646

***Electronic Submissions Preferred***

1/21